



Crystal Lake Club

ABSENTEE FORM

Name _____ Lot # _____

Leaving Date _____ Returning Date _____

Forwarding Address _____

City, State, Zip _____

Phone 1 _____ Phone 2 _____

E-Mail Address _____

Are you removing anything from storage (RV, boat etc) _____

Who is cutting your grass? _____

Who is grooming landscape & trimming shrubs? _____

Who is looking after your home (sprinklers & lights) _____

Who has a key to your home? _____

In case of an emergency contact (besides any listed above):

Name _____ Relation _____

Phone 1 _____ Phone 2 _____

Please list who has permission to park in your driveway while you're away:

Please note: According to Community Rules & Regulations (#1), Resident Manager must be notified in advance, in writing, if anyone will be using your home at any time during your absence. The information provided is for record keeping purposes only. The submittal of this form DOES NOT relinquish the owner's responsibility of the property and any related concerns will be communicated directly to the owner.